**Business Meeting Purpose:**

* To review and vote on the two Decisions regarding Hobby Kennel Special Permits for applicants Rebecca Wilson and Jennifer Harju following their hearings held on February 18th, 2020.
* To discuss progress on ZBA members’ task assignments.

Members present: Ken Thompson-Chairperson, Dave Alberti-Secretary and Colleen Thompson-Member

Guest: Brian Kling Animal Control Officer (ACO)

Others: Amber Cerone & Paul Cerone of 8 Elm Street in Plympton

Absent: none

**ZBA Meeting Discussion**

Chair opened meeting at 4:00 pm. The board resolved discussion items as follows:

* Both Hobby Kennel Decisions were reviewed and corrected. A vote was motioned, seconded, and made to accept both Decisions as amended. Ms. Harju’s Decision was signed and will be forwarded to the Town Clerk for recording. The Board voted to hold Ms. Wilson’s Decision, but authorized the Chair to sign the Decision when notified by the Treasurer’s Office that her unpaid Application fees were received and had cleared.
* Colleen Thompson reviewed her progress on guidelines for ZBA membership and will continue to work on recruiting an alternate member.
* Dave Alberti told of documents he collected which involve ZBA interface with other town entities. He will continue to refine these to better suit current practices.
* Ken Thompson explained the need for a tracking system to monitor future actions by the ZBA and will work to improve the shortcomings he’s seen in the current system.

* Dave Alberti presented Minutes for the two hearings held on February 18th, 2020 for applicants Ms. Wilson and Ms. Harju. A motion was made, seconded and voted to approve both Minutes with minor corrections. Dave will send both to the Town Clerk for filing.

Meeting adjourned at 4:55 pm.

Respectfully submitted,

Dave Alberti February 28th, 2020