

BOARD OF SELECTMEN MINUTES

March 26, 2020

**Conference Call: Public is welcome to call in to listen and/or participate.
Telephone number: (712) 432-6121
Access Code: 291636**

In attendance:

- Board of Selectmen (BOS): Christine M. Joy (CJ), Mark E. Russo (MR), John A. Traynor, Jr. (JT)
- Town Administrator: Elizabeth Dennehy (TA)
- Selectmen's Assistant: Briggette Martins

Meeting called to order:

- CJ - Meeting called to order at 7:00 p.m.

Discussions and Updates:

- TA gave status update on the COVID-19 pandemic for Massachusetts given by Governor Baker.
- The next Town House employee conference call is scheduled for Monday, March 30, 2020 at 11:00 a.m.
- TA is working with the Board of Health, Fire Dept., & Police Dept. contingency plan regarding COVID-19. The town buildings and vehicles are scheduled to be fogged starting Monday, March 30, 2020.
- TA requests each department head submit a list of passwords and assign a backup person for their department.
- Right of First Refusal request was received from Borrego Solar regarding 61A for 61 Upland Road. The request will follow procedure and be submitted to each department for review.
- TA updated the BOS on the Housing Choice Grant.
- CJ addressed the Rocky Harvest LLC request for hours to be adjusted due to the COVID-19 emergency.
- BOS discussed setting up a petty cash fund for the Town House. TA will speak with the Town Accountant.

Minutes:

- Executive Session 3/23/20

CJ made motion to approve the 3/23/20 Executive Session minutes as written, seconded MR. **Vote: 3/0.**

- Open Session 03/23/20

CJ made motion to approve the 3/23/20 Open Session minutes as written, seconded MR. **Vote: 3/0.**

Next Open Session BOS Meeting is 04/02/2020

7:39 p.m. Motion to adjourn BOS meeting by CJ, seconded JT. **Vote: 3/0.**

Respectfully submitted,

Brigette Martins