



## **Plympton Bylaw Review Committee**

Minutes for February 1, 2018  
6:30 PM, Small Meeting Room

The meeting, having been duly posted with an agenda, was opened by Chair, Alan Wheelock at 6:30 PM.

**Committee Members Present:** Dave Alberti, Linda Leddy, Ted Taranto, Kimberly Russo, Ken Thompson, Ann Sobolewski and Alan Wheelock.

**Regrets:** Amy Cronin, Jean Cohen

**Guests:** Tara Shaw, Plympton Town Clerk; Jen Macdonald, Main Street resident

**1. Minutes Approval.** The minutes from the 01-18-18 meeting were accepted unanimously with no corrections.

**2. Update on the General Code Project from Tara Shaw.** Town Clerk Tara Shaw was in attendance and gave the Committee an update on the current status of the codification project for Plympton's By-law documents. The town has engaged a firm called General Code to perform this work, and Tara noted that the project will not be complete until 2020. In the meantime, she reassured the Committee that our work and the work of General Code could continue in parallel, with no worries that the content we are building for consideration for Town Meetings will be negatively impacted by what General Code is doing. Tara had also provided the committee the Organizational Analysis from General Code that details their approach to a variety of codification elements, such as how the Table of Contents will be organized, plans for adopting the code changes at the project's completion, and many other aspects of the effort.

**3. Continuation of outreach to Plympton Planning Board.** As noted at the previous meeting, members of the By-law Review were scheduled to join the Planning Board meeting of Monday, February 12<sup>th</sup>. Alan agreed to prepare the agenda for that meeting. The Committee expressed support for the following focus areas during this upcoming meeting:

- Update Planning Board members on the activities of the By-law Review Committee and reiterate its overall goals and objectives.
- Explain the two draft warrant articles that are currently under legal review.
- If the Planning Board members support the content in the draft warrant articles, ask them to collaborate with us on scheduling the required public hearing or hearings.
- Solicit their input and ideas as to areas of focus for our Committee for the remainder of 2018.

**4. Vote on a suggested addition to the By-laws from Building Inspector Tom Millias.** Utilizing the suggested language recently received from Plympton Building Inspector Tom Millias pertaining to registration and maintenance of foreclosed properties, Committee member Ann

Sobolewski provided a draft document to the Committee that will be used to put together a draft warrant article on this subject. The Committee voted unanimously in favor of using this language to create a draft warrant article for consideration by this year's Town Meeting.

**5. Update from the Public Informational Outreach Sub-committee.** Members of the Public Informational Outreach Sub-committee (this sub-committee consists of Linda Leddy, Ted Taranto, Jean Cohen, and Ken Thompson) presented and discussed a comprehensive document that they are using to plan and implement public outreach over the next few months. Their plan lays out events, the media to be used (newspaper articles, the town website, informational sessions, etc.) and targeted dates for each. The sub-committee plans to begin these activities immediately.

**6. Approval of Current By-law Committee Newsletter.** The Committee reviewed the current iteration of our newsletter - #5. It was approved unanimously for distribution.

**Next Meetings:** Meetings are held every 1<sup>st</sup> and 3<sup>rd</sup> Thursday of the month. The next meeting will be Thursday, February 15th at 6:30 pm.

**Adjournment:** The meeting was adjourned by Alan Wheelock at 8:22 pm.

The minutes are respectfully submitted by Alan Wheelock.