



BOARD OF
SELECTMEN
MEETING
MINUTES

January 23, 2017

5:30pm

Plympton Town House
New Meeting Room

5:30 Selectman Ms. Thompson called the Open Session to order.

Present: Selectmen Colleen Thompson (CJ), Christine Joy (CJ) & John Traynor (JT)

By roll call vote the BOS adjourned to Executive Session (MGL 30a §21) to discuss

- Purpose #1 Performance Improvement Plan Discussion with Fire Chief

At the close of the Executive Session, the Board of Selectmen will return to open session. BOS may return to ES at the close of the open session if necessary to complete the above items.

6:10 by roll call vote the Board of Selectmen adjourned to Open Session.

Present: Selectmen Colleen Thompson (CJ), Christine Joy (CJ) & John Traynor (JT). Town Coordinator Dale Pleau (DP). Selectmen's Assistant Briggette Martins.

6:15 Ms. Thompson opened the BOS Meeting

Updates & Discussions:

- Fire Chief Warren Borsari spoke regarding the current staffing issues for Fire/EMS and risks to the town. One of the major issues is the current pay rate offered. John Traynor and Chief Borsari presented a proposal to increase the wage for paramedics with comparisons.
- Discussions regarding the Assistant Assessor position will be on the BOS agenda for 1/30/17.
- Fin Com members, Susan Ossoff, Lisa Hart, Marilyn Browne, Nathaniel Sides and Eric Hart were present to discuss the upcoming Budget Process. This will include the Financial Planning materials prepared with The Collins Group. Fin Com has issued Capital Request forms to departments. Public Records Requests issues and 3 software programs available was discussed. The software would help in streamlining the process of the requests and estimated at \$1,800 per program with a \$400 yearly maintenance fee. IT grants are becoming available March 1, 2017. The Article should be written as back-up for the Town Meeting. Currently the Capital Improvement Planning Committee is the same as the Finance Committee. Members of FinCom would like to change the current bylaw and split the two committees. FinCom will submit a draft of the bylaw change by email to Town Counsel.

Vote: CT made motion to approve FinCom's request for time with Town Counsel. Second, JT. 3/0.

- Records Access Officer, Tara Shaw was present to discuss the new Public Records Requests procedures. A review of the costs and input of the data was proposed. Tara will email the



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Chair of each Board & Committee requesting them to assign a member as the Custodian of Records. If no response, the Chair will automatically be the Custodian of Records.

- Appointments
 - Secondary Records Officer
 - Leanne Cashman Plympton Police Department from 1/23/17 to indefinite
 - Peter Veneto Jr. Dennett Elementary School from 1/23/17 to indefinite
 - Warren Borsari Plympton Fire Department from 1/23/17 to indefinite

Vote: CT made motion to appoint Leanne Cashman, Peter Veneto, and Warren Borsari as Secondary Records Officers from 1/23/17 to indefinite, Second, JT. 3/0.

- John Traynor gave updates of the technology projects and tech grants available. A meeting with Customized Data Services is scheduled for 2/8/17 at 8:30am in Whitman.
- Town Clerk Tara Shaw will provide the time-line for the Town Meeting when she has final approval from the State.
- Review of BOS Warrants signed

Personnel:

- Town House Custodian Deril Fernald submitted his resignation letter
- Job description of the Town House Custodian position will be posted to the Town website by Town Clerk.
- Council on Aging Director has two candidates for the position. She will submit her recommendation in February.
- Dale Pleau is drafting the description of Town Administrator.

Silver Lake Land Sale Update:

- The BOS had no response from the letter written to the Governor Baker's office. The SLRSD is meeting on 3/9/17. BOS have requested BOS Assistant to invite Senator Brady, Halifax BOS and members of SLRS Committee to the 2/13/17 BOS meeting.

Town Coordinator:

- Update the website with job descriptions and job postings
- The Crown Victoria vehicle, used by the Board of Assessors Office and Fire department, declared a surplus vehicle due to the costs to repair. Town Clerk will place advertisement to sell Crown Vic as surplus.

Correspondence:

- Request to declare Emergency Snow Removal from DPW Supervisor James Mulcachy for FY17.

Vote: CT made motion for Emergency Snow Removal request be declared so that highway may continue services. Second, CJ. 3/0.



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- KPLaw update regarding Rocky Harvest.
- Department of Energy Resources memo regarding the completion of the Town of Plympton's Municipal Load Aggregation Plan.
- Eversource memo for herbicide applications.
- Plympton/Halifax Express 01/13/17 & 01/20/17
- Cape Cod Getaway MS Bike Ride follow-up request to be held June 24th & 25th 2017.

Vote: CT made motion to approve the amended request for Cape Cod Getaway MS Bike Ride pending the Certificate of Insurance listing Town of Plympton as Additional Insured. Second CJ. 3/0.

Dates to Remember:

- Town House is closed 2/20/17 for President's Day.
- BOS Meetings 1/30/17, 2/6/17, 2/13/17 & 2/27/17
- Public Building Safety Committee 1/25/17

Minutes:

- BOS 01/09/17

Vote: CT made motion to accept BOS minutes as amended. Second, CJ. 3/0.

Voted to adjourn at 8:40 pm: Motion made by Colleen Thompson. Second, John Traynor, 3/0

Meeting Adjourned 8:40 pm

Respectively Submitted,

Brigette D. Martins

Board of Selectmen Assistant