



## **Plympton Bylaw Review Committee**

Minutes for January 18, 2018

6:30 PM, Small Meeting Room

The meeting, having been duly posted with an agenda, was opened by Chair, Alan Wheelock at 6:39PM.

**Committee Members Present:** Dave Alberti, Jean Cohen, Linda Leddy, Ted Taranto, Kimberly Russo, Ken Thompson, Ann Sobolewski and Alan Wheelock.

**Regrets:** Amy Cronin

**Guests:** None

- 1. Minutes Approval.** The minutes from the 01-11-18 meeting were accepted unanimously with one typo identified for correction.
- 2. Outreach to Town Departments.** Town Clerk Tara Shaw continues to distribute the By-law Review Committee Newsletter, to all Boards, Committees and Departments. As of the first week of February, the Committee will have created five newsletters. During the January 18<sup>th</sup> meeting, Committee members unanimously approved Newsletter # 4 for distribution.
- 3. Outreach to Plympton Planning Board.** The Committee discussed the fact that – with two draft warrant articles close to being submitted for legal review – it was time to actively engage the Plympton Planning Board in a discussion of our efforts to date, and to work closely with them to schedule the public hearings that will be required to get draft warrant articles on the 2018 Town Meeting Warrant. The consensus was to request a joint meeting of the Planning Board and the By-law Review Committee, and to aim for the meeting to take place on Monday, February 12<sup>th</sup>. Alan agreed to take the responsibility to make the meeting request to Planning Board Chair Deb Anderson.
- 4. Further consideration of the suggested addition to Enforcement from Building Inspector Tom Millias.** As noted in the minutes of our January 11<sup>th</sup> meeting, the By-law Review Committee received suggested language from Plympton Building Inspector Tom Millias pertaining to clarification of the definition of an owner of a property, given that ownership has a foundational impact on zoning law enforcement. It can be particularly relevant in instances of foreclosed properties. Ann Sobolewski agreed to look more closely at Tom's suggested addition and come back to the Committee with her recommendations.
- 5. Formation of Public Informational Outreach Sub-committee.** Committee members voted unanimously to form a sub-committee that will be responsible for informational outreach to the public between now and Town Meeting in May. The members of this sub-committee are Linda Leddy, Ted Taranto, Jean Cohen, and Ken Thompson. The sub-committee agreed to create a comprehensive public educational plan and drive its implementation, and they will

provide updates on this effort at each By-law Review Committee between now and Town Meeting.

**6. Standing Minutes Item: Long-term plan for warrant submission.** The long-term plan is the following:

- Work with and refine each draft warrant article until the committee is completely satisfied that it represents our recommendation to town meeting.
- Submit the finalized drafts for legal review.
- Once legal review is completed, meet with the Planning Board and other boards impacted by each suggested By-law change.
- Integrate the legal and department level feedback.
- Schedule and deliver public information events.

**Next Meetings:** Meetings are held every 1<sup>st</sup> and 3<sup>rd</sup> Thursday of the month. The next meeting will be Thursday, February 1st at 6:30 pm.

**Adjournment:** The meeting was adjourned by Alan Wheelock at 7:40 pm.

The minutes are respectfully submitted by Alan Wheelock.