



## **Plympton Bylaw Review Committee**

Minutes for December 7, 2017

6:30 PM, Small Meeting Room

The meeting, having been duly posted with an agenda, was opened by Chair, Alan Wheelock at 6:33 PM.

**Committee Members Present:** Dave Alberti, Jean Cohen, Amy Cronin, Linda Leddy, Ann Sobolewski, Kimberly Russo, Ken Thompson and Alan Wheelock.

**Regrets:** Ted Taranto

**Guests:** Selectman, Mark Russo and Bob Karling, Zoning Enforcement Officer.

- 1. Minutes Approval.** The minutes from the 11-16-17 meeting were accepted with no amendments.
- 2. Outreach to Town Departments.** Tara distributed the By-law Review Committee Newsletter, Number 1 to all Boards, Committees and Departments. Alan created draft of Number 2. A new edition of the newsletter will be created for each meeting for at least the first 6 months.
- 3. Drafting the Enforcement Warrant.** Review was finished on Draft Warrant #2, *Enforcement*. There are notations to have the Building Department review specific sections. Ken Thompson will facilitate this review.
- 4. Other Low Hanging Fruit for Next Meeting.**
  - a) Section 6.7.1 will be reviewed to better describe when a site plan review is required.
  - b) Ask Tom Millias for the warrant article for foreclosed properties for review for consideration (Ken will facilitate).
- 5. Standing Minutes Item: Long-term plan for warrant submission.** The long-term plan is the following:
  - Work with and refine each draft warrant article until the committee is completely satisfied that it represents our recommendation to town meeting.
  - Submit the finalized drafts for legal review.
  - Once legal review is completed, meet with the Planning Board and other boards impacted by each suggested By-law change.
  - Integrate the legal and department level feedback.
  - Schedule and deliver public information events.

**Next Meetings:** Meetings are typically held every 1<sup>st</sup> and 3<sup>rd</sup> Thursday of the month. The December 22<sup>nd</sup> meeting date will be skipped due to members' winter commitments, so the next meeting will be Thursday, January 4<sup>th</sup> at 6:30 pm.

**Adjournment:** The meeting was adjourned by Alan Wheelock at 8:25 pm.

The minutes are respectfully submitted by Amy Cronin.