



Plympton Bylaw Review Committee

Minutes for November 2, 2017

6:30 PM, Small Meeting Room

The meeting, having been duly posted with an agenda, was opened by Chair, Alan Wheelock at 6:37 PM.

Committee Members Present: Dave Alberti, Amy Cronin, Ann Sobolewski, Ken Thompson and Alan Wheelock.

Regrets: Jean Cohen, Linda Leddy, Kimberly Russo and Ted Taranto

Guests: Mark Russo, Selectman

- 1. Minutes Approval.** The minutes from the 10-19-17 meeting were accepted with no amendments.
- 2. Outreach to Town Departments.** Alan Wheelock reached out to Colleen Thompson to see if she's still interested in joining the Bylaws Committee. She is still interested in the future, possibly in the Spring.
- 3. Other Outreach.** Allan Vautrinot expressed an interest to Alan Wheelock in assisting the Committee to review the Bylaws since he was active in developing the Bylaws in the past. We will invite Allan to give us a historical perspective.
- 4. Meeting Summary.** The last meeting was summarized and there was much discussion about the buy-in of the Zoning Enforcement Officer (ZEO).
- 5. Drafting the Enforcement Warrant.** For the next meeting, the will continue work on Draft Warrant #2, *Enforcement* to add the concepts discussed with Tom Millias as well as other changes. At the 10/19/17 meeting, the warrant was reviewed up to 2.1.2 (d) and (e). The question on (e) is if we want to define if another permit would require another permitting fee. The Committee was asked to consider this question to discuss at the next meeting.
- 6. To-Do for Next Meeting:** There were a few "to-do's" from the 10/19/17 and this meeting for the next meeting for the continuing review of the Enforcement Warrant:
 1. Amy will talk with Chief Dillon to ask about draft §2.1(b) to get his opinion on the text.
 2. Ann will look into the fining process of other towns to determine how tickets are issued for violations for draft §2.1.1(d).
 3. Linda will find the location of the requirement that you can't get any other permit if you're violating any other bylaw.
 4. Ken will provide flowcharts (or listed steps) cited in §2.1.3(b) for possible insertion.
 5. Ann will find examples of the building permit expiration text in other zoning bylaws so we can compare them.
 6. Ann will propose a revision to §2.1.1 (c) and (d).

7. Long-term plan for warrant submission (from previous minutes). The long-term plan is the following:

- Work with and refine each draft warrant article until the committee is completely satisfied that it represents our recommendation to town meeting.
- Submit the finalized drafts for legal review.
- Once legal review is completed, meet with the Planning Board and other boards impacted by each suggested By-law change.
- Integrate the legal and department level feedback.
- Schedule and deliver public information events.

Next Meetings: Thursday, 11/16/17 and December 7, 2017 at 6:30 pm (*1st & 3rd Thursday of the month*)

Adjournment: The meeting was adjourned by Alan Wheelock at 8:33 pm.

The minutes are respectfully submitted by Amy Cronin.