



Plympton Bylaw Review Committee

Minutes for July 20, 2017

6:30 PM, Small Meeting Room

The meeting, having been duly posted with an agenda, was opened by Chair, Allan Wheelock at 6:30 PM.

Committee Members Present: Dave Alberti, Amy Cronin, Linda Leddy, Ted Taranto, Ann Sobolewski, Ken Thompson and Alan Wheelock

Regrets: Jean Cohen and Kimberly Russo

Guests: None

- 1. Minutes Approval.** The minutes from the 06-15-17 were accepted with no amendments.
- 2. Board of Selectmen Support.** The Board of Selectman will meet with the Bylaw Review on August 3, 2017 at 7 pm. They hope to meet with the Committee to see what support is needed.
- 3. New Member.** Colleen Thompson was asked to join the Bylaw Committee; she said she would consider joining in the Fall.
- 4. Top Priorities.** It was reiterated that the top priorities for this year are enforcement, allowed uses and administration (in no particular order). Ted Taranto reached out to Tara Shaw, Town Clerk to talk about the new codification project that was approved; there's a possibility that the company who does the codification may send a representative to answer our questions.
- 5. Work Flow Processes.** The Chair, Alan and Ken worked as a subgroup to view the processes to ensure timely submissions of the warrant articles, and sessions to educate the public. Each step needed to be evaluated for duration, so a calendar was created. There are only 10 meetings left to complete the work. See the attached materials.
- 6. Potentially Low Hanging Fruit.** It was discussed that the two issues that were drafted for consideration for warrants (signs and 8.1.2 structures in floodplains) should be considered.
- 7. Building Permit.** Ted Taranto agreed to speak with Tom Millias to get information about the building permit process.
- 8. Review of Bylaws.** During the last meeting, review was completed through Section 2.1.1; work continued this meeting starting at Section 2.1.2 and ending at 2.2.3. Enforcement continued to be reviewed and modified. In the review of the Bylaw, it was noted that there was a flowchart created in 2016 showing various departments. See attached flowchart.

Next Meeting: Thursday 08/03/17 at 6:30 pm

Adjournment: The meeting was adjourned by Alan Wheelock at 8:35 pm.

The minutes are respectfully submitted by Amy Cronin.

