



# BOARD OF SELECTMEN MEETING MINUTES

November 30, 2015  
6:00 pm

Plympton Town House  
New Meeting Room

Present: Selectmen; Mark Russo, Colleen Thompson, Christine Joy & Town Coordinator Dale Pleau  
Meeting called to order at 6:00 pm.

Mr. Russo opened the meeting with a moment of silence.

### **Community Compact Signing:**

- State Representative Tom Calter and new Senator Michael Brady presented the Commonwealth Community Compact and witnessed the signing by Chairman Russo. Mr. Calter stated the quality of the application sent in and hard work by Mrs. Joy were key in the approval of the Community Compact.

### **Dig Safe Project:**

- Columbia Gas
  - 37 Oak Street

**Vote: Mr. Russo made motion to approve Dig Safe projects, Second Ms. Thompson, 3/0.**

### **Liquor License Renewals:**

- Plympton Gas & Convenience
- Plympton Convenience & Liquor
- Upland Sportsman's Club

**Vote: Mr. Russo made motion to approve the (3) Liquor License renewals for 2016, Second Ms. Thompson, 3/0.**

### **Permit Renewal:**

- Upland Sportsman's Club Range Permit for target and trap shooting for 2016

**Vote: Mr. Russo made motion to approve Range Permit, Second Ms. Thompson, 3/0.**

### **Common Victualler's License Renewals:**

- Renewals for The Village Café and Just Right Farm will be discussed at the next BOS meeting 12/07/2015.

### **Town House Holiday Closing Schedule:**

- Closed 12/24/2015
- Closed 12/31/2015

**Vote: Mr. Russo made motion to approve the holiday closing of the Town House, Second, Ms. Thompson, 3/0.**

### **Citizen Complaints & Requests:**

- The dumping of household items on the corner of Sheffield Park & County Road (RT106). The BOS were forwarded a complaint originally submitted to the BOH. The telephone



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number given is not in service to discuss the matter for further details. The BOS office will continue to call the complainant.

- Excessive noise on Brook Street from the Sysco trucks at night has nearby residents concerned. The matter was addressed to Sysco. The President of Sysco, Chuck Fraser, has responded with a letter stating that new white noise alarms have been installed in the trucks. This should reduce the noise and that the alarms meet the OSHA requirements.
- Fin Com and BOS received a request via email, who was identified as John Henry, to have the meetings of the Finance Committee video recorded and broadcast. Fin Com has stated they do not have a problem with this. They presently meet in the back office of the Town Clerk's office. The space is small but the public is welcome and always has been. Mr. Henry referred to the space as "a closet". The Finance Committee is not willing to move unless they are given a permanent space in the Town House. This space works for them and documents and computer are secured. The BOS are also okay with the current space provided and do not believe a move is necessary. The meetings are posted and are open meetings. The public is always welcome. There will be no action in moving the meeting space or having the meetings recorded at this time.

**Please access the town website for upcoming scheduled meetings**

**Town House Weather Closings:**

- The current emergency Town House closing policy will be amended for better clarification. Mr. Russo will work on this and present at next BOS meeting 12/07/15

**Personnel Policy:**

- Adopted a CORI policy
- This will be on a go forward basis for new hires if applicable. Mr. Russo will draft a new policy from the suggested CORI check requirements from Kopelman & Paige. This will be forwarded to Mr. Pleau, Town Coordinator and posted to the town's website for 10 days for any comments.

**Vote: Mr. Russo made motion to adopt CORI policy, Second Ms. Thompson, 3/0.**

**Next week will be the adoption for disciplinary guidelines.**

**Follow ups:**

- Recruitment policy.
  - Mr. Pleau will check for any additional comments and amendments
- Acknowledgement of Town House Personnel policy for new hires.
  - Mr. Pleau is keeping record of all adopted policies by the BOS until the personnel policy is finalized and written.
  - Disciplinary Policy to be discussed 12/7/2015



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- Employment application approval will be discussed at BOS meeting in two weeks 12/14/2015.

### **Regionalization:**

- Mr. Pleau has met with other town coordinators/administrators of surrounding towns and discussions are ongoing.

### **59 Parsonage Road:**

- The property is going to auction on December 11, 2015 and there is a viewing of the property scheduled on the 10<sup>th</sup>.

### **Highway Surveyor:**

- There has been discussion to have this position changed from an elected position to an appointed position. This would have to be voted on at a Town Meeting and then voted on by State Legislature. The current elected position is held By James Mulcahy, whose term is good until 2017.

### **Town Coordinator:**

- Website update for mobile devices
- Email update
- OCPC energy purchase
- Grant approval for Loss Control.

### **Correspondence:**

- ABCC Advisory
- Plymouth County Mosquito Support request.

### **Vote: Mr. Russo made motion to sign, Second Ms. Thompson, 3/0**

- Express Newspaper
- Xfinity price increases
- COA Senior Work-off Program request to approve a fourth position to be filled by Alan Vautrinot in the Assessor's Office.

### **Vote: Mr. Russo made motion to approve fourth position, Second Ms. Thompson, 3/0.**

- National Grid safety notice.
- Invitation from Town of Charlton to attend upcoming seminar.
- MDAR bulletin on local and national disease concerns.

### **Dates to Remember:**

- 12/07/15, 12/14/2015, & 12/21/2015 BOS Meetings
- 12/02/2015 & 12/16 Public Safety Committee Meetings

### **Minutes:**

- 10/26/2015 BOS Minutes.



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**Vote: Mr. Russo made motion to accept BOS minutes as amended, Second Mrs. Joy, 3/0.**

- 11/2/2015 BOS Minutes

**Vote: Mr. Russo made motion to accept BOS minutes as amended, Second Mrs. Joy, 3/0.**

- 11/09/2015 BOS Minutes

**Vote: Mr. Russo made motion to accept BOS minutes as amended, Second Ms. Thompson, 3/0.**

- 11/18/2015 Public Safety Committee Minutes

**Vote: Motion to accept Public Safety Committee Minutes 11/18/2015, Mr. Russo, Second Ms. Thompson, 2/0 Mrs. Joy recused herself.**

**Voted to adjourn at 8:20 PM: Motion Chairman Russo, Second Ms. Thompson, 3/0.**

Respectively Submitted,

Briggette D. Martins

Board of Selectmen Assistant



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**Minutes:**

- Reviewed prior meetings

**Vote to accept BOS Minutes: Mr. Russo, Second Ms. Thompson 3/0**

**Meeting Adjourned 7:35pm**

Respectively Submitted,

Brigette D. Martins

Board of Selectmen Assistant