

PLYMPTON BOARD OF SELECTMEN
MINUTES
March 18, 2013

Present: Joe Freitas and Barry DeCristofano
Absent: John Henry Meeting began at 7:00 PM

CORRESPONDENCE:

MBTA Advisory Board – Wednesday, April 03, 2013 in Boston
Habitat for Humanity of Greater Plymouth - Gala May 03, 2013 in Plymouth
Animal Control Officer, Mr. Bush – Proposed additions layout for upgrade to
Animal Shelter and boarding operations.
Kopelman and Paige – Memo – Medical Marijuana update. Copied: Board of Health,
Zoning Enforcement Officer, Planning Board and Town Coordinator.

Mr. DeCristofano requested a “place holder” in the Town Warrant for a moratorium on the
Medical Marijuana site and Zone to the Industrial Zone area in Town.

Warrant Article Matrix – Draft for routine Town revolving accounts.
Draft job description – “Land Use Administrator.”
Town Complex Building Study Committee – Introduction of members and email address.
MEGA – Violence in the Work Place alert and solutions. Post in lobby and forward to
Departments.
Resignation letter from Mr. Robert (Jake) Jacobson from Conservation Commission.
NEDT Household Hazardous Products Collection Center – Sutton, MA Copied:
Board of Health and Transfer Station Manager.

Mr. Freitas reported that he has contacted other local area Animal Control Officers regarding
facilities/shelters for animals. The best boarding accommodations would be with the Town of
Lakeville at a cost of \$20.00 the first day and \$15.00 per day after that. The Town of Carver
agreed to transport the animals to Lakeville. Mr. DeCristofano made mention that the Plympton
Animal Control Officer position could remain status-quo while transportation and boarding could
be taken care of by another Town. More to follow.

7:00 PM APPOINTMENT: Mr. Doyle, Chairman of the Board of Health and Fire Chief Borsari
were present. Mr. Doyle reported that under the HUD (Department of Housing and Urban
Development) a generator is not required at the Woodlands Facility. Mr. Doyle also reported
that for a used generator 1980 -1990 models, from NSTAR the approximated cost is \$6,000.00
An electrician would be needed to switch over.

Mr. Doyle also reported that the Dennett Elementary School has a 100,000 Kilowatt generator
but it will not heat the Dennett. The School building was never planned on hosting as a Town
Shelter even though it is designated as the primary shelter site for the Town.

Mr. Pleau reported that the new Town House phone system will be installed Friday, March 22,
2013.

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Building Commissioner, Tom Millias, Planning Board Chair, Jack O'Leary, Zoning Board of Appeals, Chairman, Dave Alberti and representing the Conservation Commission: Linda Liddy and Rick Burnett attended the meeting to discuss a new job description to be presented at Town Meeting for a "Land Use Administrator." All present discussed the importance of coordinating/streamlining of applications and permits. The position is not to be confused with a Clerical/Secretarial skill set. The new LUA will have a working background in Planning/Building/Zoning/Conservation. Other key elements of this position are:

- Hold office hours in the Town House Building Department
- "Face to face" time with applicants
- Meet deadlines required by State Regulations
- Research work for Boards
- Track process of applications
- Versed with legal requirements
- Search for grant monies (Town presently misses out on many available grants)
- Support above Boards with hearings, certified mailings and timely meeting postings
- Develop and update Town's Master Plan
- Network with other Towns for Industrial Park development awareness

Mr. Millias reported that there is money in the Building Department budget along with the mentioned departments' small budgets to finance this new position. The annual salary for the position is approximately \$32,500.00 After the departments have expended their portion of the budget share, approximately \$14,000.00 will need to be fund the new position.

Mr. Freitas asked if the costs for health insurance and other Town benefits were taken into consideration in the Town budget. More to follow.

Minutes of March 11, 2013 – Hold.

VOTED: Motion made by Mr. DeCristofano to adjourn Meeting at 8:15 PM Second Mr. Freitas. 2/0.

Respectfully submitted,

Lisa Krance,
Board of Selectmen, Assistant