

## **MINUTES: Plympton Board of Selectmen Meeting on 7/29/2013**

**DATE:** 7/29/2103

**TIME:** 6:00 PM

**MINUTES TAKER:** Mark Russo

**IN ATTENDANCE:** Board of Selectmen John Henry (JH), Joe Freitas (JF) and Mark Russo (MR). Also Town Coordinator Dale Pleau

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### **TOWN COMPLEX STUDY COMMITTEE UPDATE**

Town Complex Study Committee reported 7 proposals received in response to RFP. Committee ranked and rated each and found that 2 companies stood out. Each was interviewed. Committee chose Rheinart Associates of Agawam. References checked. Committee requesting that contract drawn up by Kopelman and Paige be approved. JF motion to approve, seconded by MR. Approved unanimously.

### **EAGLE SCOUT PROJECT AT PLYMPTON HISTORICAL SOCIETY BUILDING**

Tim Sauchuk presented plans to create memorial garden to honor 3 citizens and beautify area. Work to be done by Tim and other Eagle Scouts. Donations to be solicited from PHS members. Costs expected to be about \$750. Work expected to be completed by October. MR motion to approve project and JF seconded. Unanimously approved. Tim's contact number is 781-234-4068.

### **DAGGETT RIGHT OF FIRST REFUSAL**

Doris Daggett and husband have sold house at 168 Center St. and request BOS waive their Right of First Refusal as set forth in Chapter 61A. JF motion to approve, seconded by MR. Approved unanimously. Document signing witnessed and notarized by Town Clerk.

### **DOCUMENT CERTIFYING BUILDING COMMISSIONER**

Signed by JH and notarized by Town Clerk.

### **NEW FORM FOR TOWN COUNSEL USE APPROVAL**

MR motions and JF seconds to approve new document. Approved unanimously.

### **DISCUSSION ABOUT A TOWN POLICY MANUAL**

JF mentioned beginning to collect policy for boards and committees. Town Coordinator mentioned other towns do this. MR offered to work with Town Coordinator as time allows moving this forward.

### **COMMITTEE/BOARD MINUTES**

Discussion of minimum needed. Town Clerk will highlight in cover letter going out with Open Meeting Law and other official documents being sent shortly to all board and committee members.

### **TOWN COORDINATOR UPDATES**

- **Dispatch**-Police Chief would like members of BOS and Finance Committee to visit Duxbury Police Dispatch and further discuss moving dispatch services there. Dale will arrange convenient date.
- **Town House building Wi-Fi and desk top icons**-troubleshooting continues.
- **Green Communities audits**-underway.
- **Ambulance request for bids**- withdrawn as vehicle is on state bid list.
- **EMS housing ads**-underway.
- **Comcast formal contract proposal**- expected soon.
- **Open Cape Corporation plan for fiber optic cable line to Town House**-engineering visit planned.
- **Town House alarm system and ADA**-work on bids continues.

#### **ANIMAL CONTROL OFFICER CONTRACT**

JF to discuss with Mr. Bush.

#### **MBTA ADVISORY BOARD REPRESENTATIVE/DESIGNEE**

Will ask Lisa for possible representative suggestions.

#### **CHURCHILL PARK**

Discussion on 2 issues-(1.) approval of reimbursement to Mark Russo for retainer fee to attorney necessitated by short turnaround time available due to IRS lien (2.) need for better understanding of interplay between Open Space Committee, Conservation Commission and BOS based on warrant article language. Both issues to be revisited at next BOS meeting after Open space Committee and Conservation Committee have met.

#### **CORRESPONDANCE:**

- **EPA waiver for storm drainage**-Dale will pursue renewing waiver.
- **Employee change notice for Douglas Mazzola**-JF motion to approve, seconded by MR. Approved unanimously.
- **Kopelman and Paige letter with documents associated with acquisition of 0 Main St. land**-Will be filed with Town Clerk.
- **Complaint form from Jeanne and Richard Winslow**-Jeanne and Richard Winslow of 28 Heather's Path-concern about brush and tree overgrowth and sidewalk debris. Highway Department to be contacted.

- **Correspondence from selectmen's assistant concerning town clerk wishing to join discussion about updated sexual harassment and anti-discrimination policy as well as open meeting law and ethics-will put on agenda for next BOS meeting.**
- **M.E.G.A. letter concerning approved access to records-Will be discussed at next BOS meeting when Selectmen's Assistant back.**
- **Permission to install gas service at 46 Main St.-JF motion to approve, seconded by MR. Approved unanimously.**

### **MINUTES APPROVAL**

1. **MINUTES FOR 7/15/2013 EXECUTIVE SESSION-JF requested wait on approving minutes until next executive session.**
2. **MINUTES FOR 7/15/2013-JF motion to approve, seconded by MR. Approved unanimously.**
3. **MINUTES FOR 7/18/2013-JF motion to approve, seconded by MR. Approved unanimously.**

### **FURTHER DISCUSSION ABOUT DISPATCH**

JF returned to questions about possible dispatch agreement with Duxbury. Wants to suggest that town meeting should approve agreement even if no expense involved for first 1-3 years.

### **VOTE TO ADJOURN AT 9:00 PM**

JF motion to approve, seconded by MR. Approved unanimously.