

Public Safety Building Committee

Minutes for September 28, 2016

The meeting was opened at 6:00 p.m.

Members in attendance: Nancy Butler Bob Karling, Ross MacPherson (6:30 arrival), Art Morin, Colleen Thompson, Harry Weikel. Members missing: Jake Jacobson

Advisors in attendance: Police Chief Pat Dillon, Fire Chief Warren Borsari (in and out)

Owners Project Manager (OPM) in attendance: Dan Pallotta of P3

Guests in attendance: Jeff Shaw of Donham and Sweeney

Review of minutes: The following minutes were reviewed and accepted

9/7/2016 (RM) moved by HW to accept as written, second AM, vote 6/0/2

9/14/2016 (RM) moved by HW to accept as written, second AM, vote 6/0/2

9/14/2016 (P3) moved by HW to accept as written, second AM, vote 6/0/2

Discussions:

1. The committee has received the "Plympton Public Safety Complex, Basic Services Proposal" prepared by Donham and Sweeney. Dan Pallotta advised that it is a good proposal and reasonable budget.

There was some discussion about the timing of things not mentioned in the proposal, such as soil testing, land surveying and possibly concrete testing. These are not in the proposal because they are arranged and paid for by the Town/OPM not the design company. The need to have these done earlier rather than later was also discussed. It was determined that there is little probability that the buildings proposed could not be built on site so the timing of the borings can follow the regular course of action and not be rushed.

HW spoke his concern that the focus should be on getting the police station built. DP, JS and other committee members said that we are developing a master plan for the Town complex. Certain things will need to be done before the focus can and will move to the police station. Residents will appreciate knowing where the Town is headed. We will be prepared to take a plan to Town Meeting that will result, voters willing, in the construction of a police station as soon as possible.

HW moved that we accept this proposal and recommend it to the Board of Selectmen. BK seconded. Vote 6/0/2

2. Jeff Shaw of Donham and Sweeney (D&S) formerly joined the discussion by taking a seat at the table. He has already met with both the police and fire chiefs to begin the process of developing the plan. He asked for information on the current departments and what the chiefs expect the future needs will be vis a vis personnel, equipment and other space requirements.

Using this information as a starting point, D&S will produce a draft report to bring to the committee for comment and approval. The first draft will be done by our next meeting. It is expected that there will be multiple drafts incorporating committee/advisor input until a final report is approved. It was again clarified that although the advisor input is needed and appreciated, the final approval of each step of the project will belong to the committee.

After the report is completed and approved the review of the site will commence. In addition to the regular construction considerations, D&S will seek to meet Town requirements for set-backs, height of buildings, parking, landscaping, etc. We will also need to know about the well and septic fields and any possible easements. BK asked if we will need DEP approval on any of this. DP and JS responded that we would not. We are not increasing the usage of the site just adding new buildings.

DP spoke again to HW's concern regarding the police station. He said that we should expect to get a plan that shows the placement, size and rough layout of both buildings for a campus concept. After that is done the focus will switch to the police station. He expects an appropriation at Town Meeting for the police station phase of the project.

AM asked how D&S will determine the size of the buildings. JS said that they will look at what is there now, what the actual needs are now and what is expected to be needed in 20+ years. The committee can add or subtract from the proposed building though there are basic aspects that must remain in place.

DP and JW both spoke about the expectation that these public buildings be created to still be fully functional for at least 50 years. They need to be built with materials and to standards that will last.

Discussion with JS and DP about timeline for warrant articles, DP does not see a problem with completing the study phase before town meeting. JS expects to present the project at the 2017 town meeting.

Next Meeting: 10/12/16, 10/26/16, 11/9/2016. The expectation is that we will meet with D&S every two weeks, excepting holiday interruptions. P3, as our OPM will attend every meeting.

Motion to adjourn NB, second AM. Vote 7/0/0 6:45PM