

Town of Plympton Finance Committee Minutes
Monday, November 5, 2018
Plympton Town House, Plympton, MA

The meeting was called to order at: 5:40 pm

Members In attendance: Nathaniel Sides (NS), Kathryn Shepard (KS), and Marilyn Browne (MB)

Approval of Minutes

Date	Motion by	Seconded by	Vote
Oct. 1, 2018	KS	NS	Accepted Unanimously

NS reported that we are seeking a new member for the committee. There are two potential candidates.

Committee met with Elizabeth Dennehy, town administrator, to discuss the upcoming budget process. She will send out budget requests approximately a month earlier, collect them, make her recommendations on the fincom spreadsheet and submit them to the fincom at the time the fincom usually reviews them. Larger budgets from schools, fire and police departments will be jointly reviewed with the departments, town administrator and fincom.

Transfers

Town accountant requested a transfer of \$650.00 from line 322 Cemetery Labor, however there is \$2,200.00 in line 320 Cemetery Dept. This will require clarification from the town accountant before the fincom can act on this request.

Transfers from Reserve Fund	Motion	Second	Vote
Building Dept., line 405, requested \$2,512.80 to add 4 hours for the administrative assistant beginning in December through the current fiscal year and not automatically going forward	MB	KS	Accepted unanimously

Next meeting is scheduled for December 3, 2018 at 5:30 pm.

Motion to Adjourn: at 6:14 p.m. by KS, seconded by NS, unanimous vote in favor.

Respectfully Submitted,
Marilyn Browne, secretary