

Town of Plympton Finance Committee Minutes
Wednesday, January 16, 2019
Plympton Town House, Plympton, MA

The meeting was called to order at: 5:30 pm

Members In attendance: Nathaniel Sides (NS), Kathryn Shepard (KS), Steven Lewis (SL) and Marilyn Browne (MB), also attending were Barbara Gomez (BG), town accountant and Elizabeth Dennehy (ED), town administrator

Approval of Minutes

Date	Motion by	Seconded by	Vote
Dec. 3, 2018	KS	SL	Accepted Unanimously

BG went over her preliminary revenue forecast for FY2020. It was decided that at the next meeting we would all review the capital plan. She will also provide FY17 actual amounts on the budget sheet so the Town will see what was spent by department.

The deadline for proposed budget submissions is over. ED reported that she has given a few departments filing extensions.

ED had several budget submissions and matters that she wished to discuss:

1. The fire chief would like the FinCom to visit the station to see the changes and later review his budget. We will do this at our next meeting, Feb.6th.
2. Conservation commission is requesting additional hours for administrative assistance, we will meet with them on Feb. 20th.
3. We will meet with the school departments after they submit their budget proposals.
4. ED will check with Highway to see why there is an increase in labor. A new position was created last year.
5. ED will follow up on the Transfer Station request for increasing hours to cover sick and vacation time.
6. ED will talk to the Building and Plumbing and Gas Inspectors regarding an increase in their budgets and if they will be covered by their increased fees.
7. We discussed whether the Director of Civil Defense, now under the Police Dept. should stay there or go to the Fire Dept., in either case, without a stipend.
8. Town House Utilities account is increased due to the utilities that will be needed for the new police station when it comes on line, possibly in April. It was also discussed renaming line #255 Maintenance for Town Buildings. The town custodian would also take over caring for the new station and there is a proposed increase in hours from 20 to 25 for those services.

9. Selectmen's expense line is showing an increase to allow for mailings and printer ink.

10. ED and BG are looking into asking Wage & Personnel to consider adding the Conservation Agent to their schedule at a set hourly rate.

FinCom discussed increasing its \$18,000 budget due to the new increase in postage rates and printing costs.

Next two meeting are scheduled for Feb.6, 2019 at 5:30p.m. and Feb. 20, 2019 at 5:30 pm. BG and ED plan to attend.

Motion to Adjourn: 7:09 p.m. by KS, seconded by SL, unanimous vote in favor.

Respectfully Submitted,
Marilyn Browne, secretary