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Town of Plympton Finance Committee Minutes

Monday, December 3, 2018 2019 JAN 17 PM 2: 26
Plympton Town House, Plympton, MA

The meeting was called to order at: 5:32 pm

Members In attendance: Nathaniel Sides (NS), Kathryn Shepard (KS), Steven Lewis (SL) and Marilyn Browne (MB)

Approval of Minutes

Date	Motion by	Seconded by	Vote
Nov. 5, 2018	SL	KS	Accepted Unanimously

NS reported that Elizabeth Dennehy, town administrator, has sent out the budget request forms and that are due back to her Jan. 8, 2019.

Finance Committee may need an increased budget because we went over last year's budget.

At our last meeting the town accountant requested a transfer of \$650.00 from line 322 Cemetery Labor, however there was \$2,200.00 in line 320 Cemetery Dept. This request required clarification from the town accountant before the fincom could act on the request. Town accountant, Barbara Gomez, informed NS that she was not able to use the labor line to pay a vendor without withholding taxes and withholding taxes were not required in that instance. Fincom will need to find out if this situation occurs in other departments.

Transfers

Transfers from Reserve Fund Line 800	Motion	Second	Vote
Town accountant requested \$337.00 for line 320 Cemetery Dept.	SL	KS	Accepted unanimously

The Capital Expense Plan as prepared by the Collins Center was reviewed. NS will meet with the town accountant to see if the plan is still up to date. We will request that the town accountant and town administrator join us for the January meeting to go over this expense plan.

Next meeting is scheduled for January 7, 2019 at 5:30 pm.

Motion to Adjourn: by SL, seconded by KS, unanimous vote in favor.

Respectfully Submitted,
Marilyn Browne, secretary