

**COMMITTEE: Administrative Review Committee** 

DATE & TIME: Thursday, March 23, 2023; 6 pm

**MEETING LOCATION: Virtual Meeting** 

AUTHORIZED SIGNATURE: Jason Fraser, Admin Review Chair

This meeting notice is being posted on the Official Town House Bulletin Boards in the Towns of Halifax, Kingston and Plympton, pursuant to General Law Chapter 30A, Section 20. Said notice and agenda must be filed in the Office of the respective Town Clerks at least **48 HOURS** prior to such meeting. Such filing and posting shall be the responsibility of the officer calling such meeting.

## AGENDA

The items listed which may be discussed at the meeting are those reasonably anticipated by the Chair. Not all items listed may in fact be discussed and other items not listed may also be brought up for discussion to the extent permitted by law.

Google Meet joining info

Video call link: <a href="https://meet.google.com/qaw-hkph-whh">https://meet.google.com/qaw-hkph-whh</a>
Or dial: (US) +1 316-803-1750 PIN: 573 113 528#

More phone numbers: https://tel.meet/qaw-hkph-whh?pin=1256804086071

- 1. Process for distributing evaluations to members
- 2. Establishment of timeline for members to turn in evaluations and contact person/people
- Setting up date for admin review Executive Sessions to discuss the overall evaluations
- 4. Setting up date for admin review Executive Session to finalize Consensus Evaluation for review by an Open Session Joint Meeting
- 5. Brainstorm some dates for the Joint Meeting to vote the Consensus Evaluation