**Notice of Meeting**

**POSTED IN ACCORDANCE WITH THE PROVISIONS OF MGL 30A, §§ 18-25**

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| **PLYMPTON BYLAW REVIEW COMMITTEE** |
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| **Date:** | **10/15/2020** | **Day of Week:** | **Thursday** |
| **Time:** | **6:30 PM**  | **Place:** | **Zoom Meeting** [**https://us02webzoom.us/j/82963054517**](https://us02webzoom.us/j/82963054517) **Meeting ID: 818 5823 7678 Dial in: +1 929 205 6099 (New York)** |
| **AGENDA** |
| Review and approve minutes for previous meeting – October 1st submitted by Amy Cronin | Finalize review, edit, and approval of the draft of the By-law violation spreadsheet that has been developed by various members of the BLRC. |
|  | Discussion regarding Committee organization going forward. Shall we use the restart of our work to review how we are organized? Chairman role, responsibility for minutes, outreach to other Committees and Departments, establishing outreach to other community based entities (Friends of Plympton, Plympton Helping Plympton), etc.? |
|  | Review and discuss progress made on the following assignments made during the October 1st meeting: (The goal is to produce single page information sheets pertaining to common projects in town and explain the relevant by-laws pertaining to each project.)Ken Thompson will work on the flowchart; Dave will do signage; site plan review - Ann, outbuildings - Ted, lighting- Amy, commercial vehicle storage- Kim, Alan will do single-family homes. It was suggested that the districts (zones) be color coded (this will be done by Dave and Ken who had done something similar before). Ann will provide Watertown’s FAQs that could be a good start for these information sheets. It was also suggested that each department (11 possibly) create a sheet of FAQs. Alan and Jean will do the most FAQ for Plympton. We should talk to Westport or other similar town to ask about zoning enforcement. |
|  | Review and discuss draft Zoning Code Enforcement pamphlet that has been amended and improved by committee members Ted, Amy, and Kim. |
|  | Committee members report on outreach to Plympton town departments as to their needs and input regarding the zoning and/or municipal by-laws. |
|  | Continue discussion on near term priorities; discuss any other business that legally comes before the board; agree upon next steps. |
| Upcoming Meeting Dates | Next Meeting: Next regular meeting will be Thursday, November 5th, 2020. The Committee’s regular meeting schedule is the first and third Thursday of each month, starting at 6:30 PM. |

Signature: Alan Wheelock - Chairman Date: 10/12/20