

Plympton Board of Library Trustees
Minutes
December 7, 2013

Present: D. Batson, K. Boyles, M. Boyles, T. Cosato, P. Detterman, S. Vetterlein, C. Winslow (left at 9:00)
Absent: none

Minutes of November 2, 2013 Approved

Director's Report:

Building Update: painting done in front room and on tower; started in main room (had to leave to take care of another job) should be back to finish up.

Budget: SAILS fee increasing by \$251 (very reasonable)

Computer issue: If computer on Windows XP or Office 2003 won't be supported by Microsoft as of April 8th (7 of 8 of library computers have this issue)-- recommendation from SAILS is to replace staff computers (this year replace 3 computers--want to include in budget for 3 for next year)

Different possibilities for increasing/changing hours (including a "swap" of hours) and the impact on the budget for Library discussed.

VOTED: To move ahead with including suggested hours and pay scale modifications in the budget.

Fudge and Book Sale total \$415.75

VOTED: To use the proceeds from the Fudge sale money towards defraying the cost of rug, table, lamp for front reading room area.

(Kris will write Thank-you notes to volunteers and make a sign to post at desk)

Patio Project update: Pavers installed; Cullen intends to work on step Sun. 12/8; landscaping/grass in spring. Once Cullen clears/cleans up what can be cleared up (ie: dirt piles), Library will sign off on his project.

Received anonymous donation of \$1,000. (3rd year this has happened! THANK YOU anonymous benefactor!)

VOTED: To use this money to put toward rug, table, lamp for front reading room area.

Friends Group Update: 2 people interested met with Debbie. Want to be sure groups are all working together in achieving goals (Friends, Trustees, Director). Currently they see themselves as an "Advocacy" group. (ie: at programs). Debbie helping them with a

mission statement. Debbie will invite them to Trustees' January and February meetings to meet/talk about their interest/role in supporting the library.

Smart Pay: is working well, but not used a lot yet, but should catch on and help with things such as donations.

Equipment issues: Wireless issues. SAILS support person for the network will be coming out to look at the situation. Printer in workroom broken (will purchase one). Fax not working. (trying to find out about the number/billing which may be why not working).

Past Programming: movie matinee still not well attended. Will take Dec off and resume in Jan. Other programs running successfully: Mandarin class, book discussion, artist reception, poetry, Sat. coffee with Historical Commission, knitting, story time.

Upcoming Programming: Sat. Coffee with Brownies Tree Decorating, Holiday gathering with Girl Scouts/caroling/Ann Sayles reading, book discussion, poetry, knitting story time.

Meetings and Training attended: SAILS, tech meeting, conference calls.

Deb on vacation 12/21-12/26.

Library closed Tues. 12/24, 12/31 (closing at 4), 1/18(?)

Next Meeting Dates: 1/4, 2/1

Meeting Adjourned: 9:47