

Board of Library Trustees
Minutes
January 9, 2020, 6:00 pm

Present: D. Batson, K. Boyles, L. Cosato, L. Lawson, J. Lundgren, C. Winslow
Absent: None

Minutes of December 12, 2019 Approved.

Director's Report:

Building: bathroom floors stripped 1/8 (thank you Linda!); 16 cartons of books removed (now more discards and more boxes); workroom/meeting still need work; CO2 alarms continue to randomly go off (replaced batteries and will continue to monitor).

Open Position: Filled. New hire (Chris Stratton) begins Saturday 1/11.

Snow Closing policy draft reviewed.

Donations: Merle Brown donated map of Plympton (framed); Martha Burns has Genealogy info of Atlantic Canada. Will speak with her about our Gift Policy.
\$50 donation made in memory of L. Swanson.

Budget: Reviewed Budget figures. Board VOTED to accept Budget (revised) to include 4.25% increase for all staff (including Director).

Vacation time issues. Holiday closings.

Long Range: Need to look at Library Hours to be sure we are accurately reflecting community use/needs.

Special Staff Projects Included: Templates for email notices; bulletin boards; weeding in Children's NF; Discarding; submitting info to Sr. Newsletter; promo flyers, e-messages, calendar; follow-up publicity; prepped and stuffed Dec. craft; outdoor sign board.

Book Displays: Storm, cold; guessing games; Star Wars; Winter

Program (held and #attended):
Knitting (12); Storytime (13); Sat. Coffee (16)

Programs (to be held):
Book Discussion 1/14; Poetry Circle 1/16; Clay Pen craft 1/16; Genealogy Group 1/25

Beginning Astronomy for adults/children 1/30 at 6:30 pm. 3 Sessions last Thursdays of Jan., Feb., Mar.

Holiday Closing: 1/18 and 2/15

Next Meetings: Jan. 23; Feb. 6