**Trustee Meeting**

Time: 6:30 PM |

Location: Zoom video conference |

Attendees: D. Batson, C. Winslow, L. Cosato, J. Lundgren, K. Keirstead, M. Pink |

*Notes*:

* **Voted**: Minutes of 2/4/21 – approved
* Building Issues/Updates:
  + New telephone system: Static noise when people call in
  + Alarm system: Alerts are occurring at problematic times (3:00 AM).
    - The fire dept is not getting notified, the library is.
    - $250.00 to upgrade the dialer
  + Flooring: Hardwood flooring between the columns.
    - Waiting to hear from floorer (he implied he would be following up with the library this month)
  + Circulation desk: Was not working today
* Nominations:
  + Kathy Keirstead will not be continuing with nomination paperwork
  + Miranda Pink will be contacting the town clerk for nomination paperwork
* Following town protocol/example, the library will be opening to the public!
  + Town hall is opening to the public on March 15th
  + **Voted:** Library will reopen to the public on Tuesday, March 16th – all in favor
* Discussed strategies on handling the discarded books staff has weeded off the shelves
* Discussed programming
* Discussed changes to director job description
* **Voted:** Changes to the library director job description – approved

*Next trustee meeting scheduled for* Thursday, 4/1/21, @ 6:30 PM