**Trustee Meeting**

Time: 6:30 PM |

Location: Zoom video conference |

Attendees: D. Batson, C. Winslow, L. Cosato, K. Keirstead, J. Lundgren, M. Pink |

*Notes*:

* **Voted**: Approved minutes for January, 14 2021 meeting
* Building Updates:
  + Granite light fixtures – Currently waiting on quote
  + Internet – New Internet has been successfully set up. “Open Cape”
  + Heating/HVAC– The Children’s Room’s is constantly on and running too hot
* The library will continue not allowing patrons into the building. Will continue offering curbside pickup & online programming.
* Aid from the state is now being offered to libraries.
* Discussed the length of time the library is quarantining books.
  + Currently the quarantine time for an item is 1 week.
  + All in agreement 3 days sounds more than reasonable to change to.
* Discussed 2022 budget.
* **Voted**: Approved 2022 budget as outlined
* Discussed programming
* Discussed staff projects
* Discussed meetings & trainings staff attended/will attend
* Upcoming Library Closings:
  + Saturday, 2/13/21

*Next trustee meeting scheduled for* Thursday, 3/4/21, @ 6:30 PM*, via Zoom.*