

# **Town of Plympton Capital Improvement Planning Committee Minutes**

**Monday January 23, 2017**

**Plympton Town House, Plympton, MA**

**The meeting was called to order at 6:20**

**Members in attendance:** Susan Ossoff (SO), Lisa Hart (LH), Nathaniel Sides (NS), Eric Hart (EH), Marilyn Brown (MB)

## **Approval of Minutes**

<b>Date</b>	<b>Motion by</b>	<b>Seconded by</b>	<b>Vote</b>
<b>May 18, 2016</b>	NS	MB	Unanimous

## **Plan for developing Capital Budget for FY18: Forms, timeline, approach**

- CIPC discussed the forms that will be distributed to departments for them to submit capital needs.

## **Coordinate Capital Planning with Finance Committee**

### **Motion**

<b>Date</b>	<b>Motion by</b>	<b>Seconded by</b>	<b>Vote</b>
<b>January 23, 2017</b>	NS	MB	The vote was unanimous to allow the Finance committee to collect capital planning data during budget planning meetings and forward to Capital Improvement Planning Committee.

## **CIPC Bylaw Change - Discussion**

- A discussion was held about changing the wording of the bylaw to make Finance Committee responsible for capital planning when there is no standing Capital Improvement Planning Committee.

## **Meeting with Board of Selectmen at 6:45**

- A discussion was held about the current budget cycle. Selectmen will contact Collins Center about adjusting timing of tax bills from semi-annual to quarterly.

## **Other Matters**

**Upcoming Meeting Date:** None scheduled

**Motion to adjourn:** Motion made by NS, seconded by MB, unanimous at 7:25.

Respectfully Submitted,  
Lisa Hart, Secretary