# TOWN OF PLYMPTON

# Wage and Personnel Board

March 23, 2021

 Due to COVID19 this was a Zoom Meeting

1. Call to order

Alan Wheelock called to order Town of Plympton’s Wage and Personnel Board at 3:05 P.M. on March 23, 2021 via a Zoom call.

1. Roll call

The following persons from the Wage and Personnel Board were on-line: Alan Wheelock, Chairman, and Elyse Lyons and David Bugbee.

**Open issues**

* 1. Meeting Minutes for March 1, 2021 were approved unanimously.

 **New business**

* 1. Reviewed a request from Town Administrator, Elizabeth Dennehy to adjust the Director of Elder Services salary range from a stipend to salary. The job description for this position will be a part time position of 20 hours. In addition to the current job responsibilities will be grant writing. This request will be voted on at next meeting. (See Elizabeth Dennehy’s email dated March 22, 2021)
	2. Reviewed and confirmed all changes have been made appropriately to the Wage & Personnel’s Wage Recommendations for 2022 as the last review before final vote at next meeting and prior to submission to the Board of Selectmen for the Annual Town Meeting.
	3. Reviewed and discussed a request from Town Administrator, Elizabeth Dennehy, requesting three section changes of the *Town of Plympton Wage and Personnel By-Law*. The sections included: Bereavement, Vacation and Holiday. After review and discussion and with some agreed minor changes to the original request, these section changes will be voted on at next meeting. (See Elizabeth Dennehy’s email dated March 22, 2021)
	4. The Wage & Personnel Board agreed a date will be set after Annual Town Meeting to schedule a 4-hour work session with the Wage and Personnel Board and Town Administrator, Elizabeth Dennehy to up-date the *Wage and Personnel By-Laws*.
	5. Asked for any other new business and discussed next meeting’s agenda.
1. Adjournment

Alan Wheelock adjourned the meeting at 3:58 P.M.

Minutes submitted by: Elyse Lyons

**Minutes approved by Wage and Personnel Board on March 29, 2021**