

TOWN OF PLYMPTON
Wage and Personnel Board

October 7, 2019

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I. Call to order

Alan Wheelock called to order Town of Plympton's Wage and Personnel Board at 6:07 P.M. on October 7, 2019 at the Plympton Town House, Committee Meeting Room.

II. Roll call

The following persons from the Wage and Personnel Board were present: Alan Wheelock and Elyse Lyons. In addition, also present: Jeffrey Montelo, resident.

Open Business

- a) Minutes for July 15, 2019 were not completed at this time.

New business

- b) The Board reviewed current goals and direction.
- c) Meet with Town Clerk, Trisha Detterman to discuss the hiring salary for the Assistant Town Clerk. Trisha provided detailed information on the position itself and the qualifications of the new candidate. Based on the experience and prior participation of relevant courses and seminars for an Assistant Town Clerk, the Board voted unanimously to hire at a rate of \$22.75. This position will only pay for hours worked.
- d) Town Administrator provided a draft version of a Performance Evaluation asking the Wage & Personnel to review and provide feedback. Alan Wheelock and Elyse Lyons discussed and have comments to provide to the Administrator. This will be delivered by October 15, 2019.
- e) Asked for any other new business and discussed next meeting's agenda.

III. Adjournment

Alan Wheelock adjourned the meeting at 7:29 P.M.

Minutes submitted by: Elyse Lyons

Minutes approved by Wage and Personnel Board on November 4, 2019