

TOWN OF PLYMPTON
Wage and Personnel Board

May 20, 2019

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2019 JUN 10 PM 7:00

I. Call to order

Elyse Lyons called to order Town of Plympton's Wage and Personnel Board at 6:00 P.M. on May 20, 2019 at the Plympton Town House, Community Meeting Room.

II. Roll call

The following persons from the Wage and Personnel Board were present: David Chandler, Sr. and Elyse Lyons. In addition, also present: Jeffrey Montelo, resident.

Open issues

- a) Minutes of March 25, 2019 were approved unanimously. (April 22, 2019 meeting minutes were not completed at this time)

New business

- b) Discussed obtaining job descriptions, need to send a written request to the Town Administrator asking for a memo go out to all department heads to provide job descriptions with a completion time of September 1, 2019 or recommended by the Town Administrator.
- c) Asked for any other new business and discussed next meeting's agenda.

III. Adjournment

Elyse Lyons adjourned the meeting at 6:50 P.M.

Minutes submitted by: Elyse Lyons

Minutes approved by Wage and Personnel Board on June 10, 2019