

Town of Plympton
Planning Board
Plympton, Massachusetts 02367

Town of Plympton Planning Board Review Fee Account Policy

In order to properly administer technical reviews under Section 6 C of the Rules and Regulations Governing the Subdivision of Land and Section 6.75 of the Zoning and Municipal Bylaws, the Town of Plympton Planning Board has adopted the following policy:

In order to consider an application complete, the applicant for any Definitive Subdivision or Site Plan must either submit a check, payable to the Town of Plympton, in the amount of \$ 5000, or submit a waiver request, endorsed by the Planning Board, for a lesser amount along with the appropriate check. This check will be deposited into a Review Fee Account administered by the Town Accountant. Technical review invoices will be paid out of this account.

Any waiver request must be made on a form provided by the Planning Board and must be voted in the affirmative by a majority of the Planning Board. Typically waivers will be granted only for minor Site Plan projects with limited impervious areas, that do not contain stormwater management facilities or are otherwise unlikely to involve detailed technical review.

If the applicant does not comply with the above, then the application will be determined to be incomplete and will be returned to the applicant.

As technical review invoices are paid out of the Review Fee Account, a notice will be sent to the applicant requiring that the invoice amount be paid into the Review Fee Account to return it to a balance of \$ 5000, or the amount agreed to under a waiver. No further action will be taken on the application until this amount is deposited and the check has cleared. If this amount is not paid within two weeks of the postmark of the notice, or the expiration of a statutory deadline, whichever comes first, or unless an extension of the statutory deadline is granted by the applicant, then the application will be denied due to insufficient information.

When the construction of the project is complete, the funds remaining in the Review Fee Account will be returned to the applicant after the last technical review invoice is paid.

Adopted November 20, 2006.