**Trustee Meeting**

Time: 6:30 PM |

Location: Plympton Public Library |

Attendees: M. Slawson, C. Winslow, L. Cosato, M. Pink |

*Notes*:

* **Voted**: Minutes of 7/15/21 – approved
* Building Issues/Updates:
  + Lights (Adult Fiction): Issue – Not lighting entire room.
    - Solution: Installing tracking lighting for a total of $3,800 (includes parts & labor). Town will pay for this building cost.
  + Cataloging: Issue – Lack of labeling in the children’s room & adult fiction creating massive organization problems.
    - Director has asked the town for (an estimated) $5,371 to pay employee Chris Stratton an extra 10 hours/week to do this responsibility. Has not heard back from the town regarding this request.
  + Shelving: Update – Shelves selected & on the way.
  + Fax/Alarm System: Update - Has been resolved as of 8/1
  + Following town protocol, masks will now be required inside the library as of 9/13

* Programming/Services:
  + CreativeBug – Will not be renewing due to lack of interest.
  + Kanopy – On-demand streaming video platform (independent, docs, “Kanopy Kids”)
  + Little Free Libraries – Built and placed around town. “Give a book/Take a book”
  + COA – Book delivery for the homebound.
  + Museum Passes – Opportunity to select a couple. Discussed and looked over list of choices.
* Staff:
  + Torrey Conley: Hired & started working on 8/5
  + The library currently has 2 volunteers assisting with weekly shelving
* Strategic Plan
  + We need a new long-range plan completed & on file to apply for FY22 grants.
  + Director has begun preparing the steps.

*Next trustee meeting scheduled for* **Thursday, 10/ 7/21, @ 6:30 PM**