Town Clerk and Bylaw Review Committee Joint Meeting

August 16, 2017

Plympton Town House, Plympton, MA

Conference Call: Town Clerk, Members of Bylaw Review Committee and General Code

The conference call began at 11:00 a.m.

Those attending: David Alberti, Ted Taranto, Alan Wheelock, Tara Shaw

General Code contact/speaker: Patty Palmieri-Phelan

The primary purpose of the call was to review the General Code process and have questions answered

Review of General Code ***Editorial and Legal Analysis dated July 7, 2017*** (attached) in hard copy form in Town Clerk’s file

Project Materials

Process-Overview of Steps

Performance Schedule

Questions

Order of Meeting:

**Administrative**
Tara Shaw-Key Contact

Follow up by Tara by email on August 17, 2017 including:

1. Current Municipal Bylaws (Version 2016)
2. Municipal and General Bylaws under review at that time (Articles 9,25,26 and 29)
3. Zoning Map (originated in 1980 with a revision made in 1988) Link provided to town website: <https://www.town.plympton.ma.us/sites/plymptonma/files/file/file/plympton_zoning_map.pdf>
4. Rules and Regulations Governing Subdivision of Land: Version 2008
<https://www.town.plympton.ma.us/sites/plymptonma/files/file/file/plympton_subdivision_rules_amendments_2008_final.pdf>

Town Clerk would like to add and Appendix for Special Acts of Legislation from historic records

**Process**

Intended to provide framework

General Code will propose a Table of Contents with the break out into specific content

Editor from General Code will be reviewing content

**Manuscript**
Sample on Page 17 of ***Editorial and Legal Analysis***

Editorial-Time intensity review
Bylaw Review Committee will be heavily involved, will check off decisions in a workbook provided.

Codification Portfolio-will be completed with all code documentation. Works best for big picture as a whole

Enforcement- There will be revision to enforcement of Current bylaws, review of allowed uses, and administrative review-cleaning up, etc.

Reviewed in ***Editorial and Legal Analysis***

**Questions**

Alan question: how will changes be tracked?

Ted question: how much analysis does General Code do?

Patty answer:There will be clear references made by General Code on state statute that will be identified and also internal content examined

Conference call ended 11:45 am.

Respectfully submitted,

Tara J. Shaw

Town Clerk